

OHS HOME Safety Checklist

Participant:		Address:	
Completed by:		Date:	
Review Completed by:		Date:	
Is It Safe?	Yes/No/NA	Actions Required	
Outside Residence (Entry)			
Parking - adequate on street			
Pathway/Veranda/Stairs - level surface, non-slip, uncluttered, adequate width			
Gates and Entry door - easy to open, clear of obstruction			
Lighting - adequate illumination from street to front door at night			
Inside Residence (General)			
All exit doors unobstructed and in working order			
Smoke detectors present and working			
Pressurised cylinders in use & checked and tagged appropriately - gas, O2			
Heaters - in suitable position (e.g., no bedding, clothes or water nearby)			
Availability and condition of equipment and aids (e.g., handrails, adjustable bed, shower chair, hoist, access ramps)			
Evidence of pests (e.g., ants, wasps, vermin)			

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General Cleaning Equipment	Yes/No/NA	Actions Required
Is there an electrical safety switch in switchboard?		
Vacuum Cleaner/ Carpet Sweeper - appropriate design & in working order		
Mop & Bucket - appropriate design & in working order		
Step Ladder - appropriate design & in working order		
Cleaning Substances in original container and labelled appropriately		
Recommended personal protective equipment available - gloves		
Hallways / Lounge / Dining / Bedrooms		
Adequate lighting and workspace to undertake tasks		
Furniture stable and does not need to be moved, or easy to move (e.g., chairs)		
Bed adjustable or adequate height to work from		
Floor surface appropriate - level, in good condition, no trip hazards (e.g., mats)		
Electrical switches/power points/leads in good condition & easy to access		
Private sleeping space with clean bed linen available for sleepover shifts		

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Kitchen / Bathroom / Toilet / Laundry	Yes/No/NA	Actions Required
Floor surfaces - level, in good condition, no trip hazards (e.g., mats)		
Electrical switches/power points /leads appear in good condition, easy to access & suitable location (away from water and direct heat)		
Ventilation, Lighting and Drainage adequate		
Benches/ surfaces clean and adequate room/height to work from		
Stove & Food preparation equipment - clean & in good working order		
Fridge clean and food stored appropriately		
Bath/ Shower - appropriate design for easy access, non-slip surface		
Toilet - accessible for cleaning & seat intact		
Privacy adequate for staff use (doors close & lock)		
Washing machine / Dryer - appropriate design, clean & in working order		
Iron / Ironing Board / Clothes line - appropriate design & in working order		
Outside – Back and Sides of Residence / Garages and Sheds (if used by staff)		
Paths/Veranda/Steps - surface level, non-slip/trip, uncluttered, adequate width		
Pets - restrained and separated from worker		
Lighting - adequate illumination at night		
Door - easy to open, clear of obstruction		
Lawn mower & - Gardening equipment appropriate design & in working order		
Electrical switches/power points / leads in good condition & easy to access		

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Miscellaneous	Yes/No/NA	Actions Required
Weapons (e.g., Guns) – stored appropriately (Gun safe, bolts/ammo separate)		
Smoking – outside and not in presence of staff		
Mobility/Manual Handling		
Is there manual handling involved with service provision? If yes, Please also refer to Manual Handling Checklist		
Personal Threats		
Generally safe neighbourhood		
Aggressive participant, or others in the home		
Behavioural		

Recommendations for Improvements	
Signed	Date
Name	Position



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Office use only

OHS Coordinator / Manager to complete

Further action plans (What actions are to be taken next)

Concerns forwarded to Engagement Coordinator to be added to support plan? (If required)

Yes No

Name:

Position:

Signed:

Date: